

Business, Management & Administration

Gain some experience with these careers:

- Become an officer of a school club
- Raise money for your favorite charity
- Start a small business such as a lemonade stand, shoveling snow, or pet sitting
- Volunteer to do office work at an animal shelter, nursing home, a local business, or a local charity

Check the things you like to do:

- Serving as an officer in a school club
- Start your own businesses
- Following a budget and working with money
- Being a group leader on a project with others
- Entering data and organizing files on the computer
- Working with a school or organization fundraiser



2015 Career Snapshots

Career	Minimum Education	Average Yearly Salary
Accountant	Bachelor's Degree	\$65,080.00
Billing Clerk	HS Diploma	\$33,820.00
Bookkeeper	HS Diploma	\$35,730.00
Chief Executive	Bachelor's Degree	\$171,610.00
Court Reporter	Post-Secondary Certificate	\$49,560.00
Financial Manager	Bachelor's Degree	\$112,700.00
Management Analyst	Bachelor's Degree	\$79,870.00
Office Manager	HS Diploma	\$103,530.00

Check out these Careers!

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| Advertising Sales Agent | Legal Secretary |
| Art Director | Medical Secretary |
| Auditor | Payroll Clerk |
| Budget Analyst | Sustainability Specialist |
| Correspondence Clerk | Word Processor & Typist |
| Human Resource Specialist | ... And more! |

Explore Related Virginia Schools

- [Virginia Commonwealth University: Business](#)
- [Virginia Tech Pamplin College of Business](#)
- [William & Mary: School of Business](#)
- [University of Virginia Darden School of Business](#)
- [George Mason School of Business](#)
- [University of Richmond: School of Business](#)
- [The Williams School: Commerce, Economics, Politics](#)
- [Norfolk State University School of Business](#)
- [Northern Virginia Community College](#)